

## Sample OH&S policy statement

It is a requirement that you develop an OH&S policy. An OH&S policy doesn't need to be too detailed, but should list the health and safety objectives of the business and its responsibilities to workers. The policy will also document employees' obligations.

Here is a sample.

### ***What we will do***

Dental Technicians Pty Ltd recognises its moral and legal responsibilities under occupational health and safety (OH&S) legislation to provide a safe and healthy work environment. This commitment means that we will:

- provide a safe and healthy workplace and working conditions for all, including employees, contractors, customers and visitors
- provide training to enable all employees to work safely
- comply with all relevant legislation and industry standards
- provide support and assistance to employees
- consult with staff and contractors where relevant to enhance the effectiveness of procedures
- provide adequate resources to aid employees in fulfilling their responsibilities
- conduct investigations into all reported incidents
- ensure that appropriate return to work programs are in place
- conduct regular reviews and evaluations of the health and safety systems in place.

### ***What employees are expected to do***

While at work, all employees – irrespective of their position – will:

- take reasonable care to ensure good health and safety procedures are implemented at all times
- identify and support measures to eliminate or minimise unsafe conditions
- assume personal responsibility for their own safety and for those of other work colleagues by always operating in a safe and appropriate manner.

**Authorised by:**

**Date:**

**Note:** This document would normally be authorised by the business owner.