

### UPSKILLS

Assuming a student meets the citizenship/residency criteria, there is one Requirement and three Limitations which apply in addition to that requirement.

Requirement	Taking into account	But not taking into account	Why?	Not applicable to
'UPSKILLING' Students must seek a qualification at a higher level than...	Qualification(s) the student has already completed (including qualifications that were not government subsidised)	<ul style="list-style-type: none"> <li>Completed VCE/ VCAL, International Baccalaureate and senior secondary certificates from other Australian jurisdictions</li> <li>Completed Foundation Skills courses</li> <li>VET certificates completed as part of a senior secondary qualification</li> <li>Courses with the titles 'Course in...'; &amp;</li> <li>Overseas qualifications not formally deemed equivalent.</li> </ul>	To encourage individuals to obtain progressively higher skills.	<ul style="list-style-type: none"> <li>Persons under 20 years of age</li> <li>Persons seeking to enrol in Foundation Skills courses, unless they hold a Diploma or above (issued by an Australian higher education provider) or are in the Commonwealth 'Skills for Education and Employment' program</li> <li>Persons seeking to enrol in an Apprenticeship; and</li> <li>Persons seeking to enrol in VCE/VCAL.</li> </ul>

### LIMITATIONS

Limitation	How many?	Of what?	Over what period?	At what level?	Not taking into account	Why?
'2 in a year' The student may make a maximum of...	2	Commencements (government subsidised)	In a calendar year.	The limitation applies regardless of the level of the commencements.	<ul style="list-style-type: none"> <li>Qualifications listed on the Approved Pre-Apprenticeship and Pathway qualifications list for individuals seeking to enrol in an Apprenticeship.</li> </ul>	To maximise course completions and encourage students to make informed decisions about their training and employment opportunities.
'2 at level' The student may make a maximum of...	2	Commencements (government subsidised)	Across the lifetime of the student	<ul style="list-style-type: none"> <li>At each level of the AQF;</li> <li>In the 'Courses in' category, which are not mapped to the AQF</li> </ul>	<ul style="list-style-type: none"> <li>Foundation Skills courses;</li> <li>VCE/VCAL; and</li> <li>VET certificates completed as part of a senior secondary qualification.</li> </ul>	To encourage individuals to obtain progressively higher skills.
'2 at a time' The student may be undertaking a maximum of...	2	Courses (Government subsidised)	At any one time.	The limitation applies regardless of the level of the commencements.	<ul style="list-style-type: none"> <li>Qualifications listed on the Approved Pre-Apprenticeship and Pathway qualifications list for individuals seeking to enrol in an Apprenticeship.</li> </ul>	To maximise course completions and encourage students to make informed decisions about their training and employment opportunities.

### OTHER INITIATIVES

Where there is a 'No' against an eligibility criterion, students in that initiative/ program do not need to meet the criterion.

Initiative	Citizenship/residency	Upskilling	'2 in a year'	2 at a time'	'2 at level'
Workers in Transition	Yes	No	Yes	Yes	Yes
Automotive Supply Chain Training Initiative	Yes	No	Yes	Yes	Yes
Asylum Seekers and Victims of Human Trafficking	No	Yes	Yes	Yes	Yes
Young People Transitioning from Care	Yes	Yes	Yes	Yes	Yes

### EXAMPLES

#### EXAMPLE 1 – Student under the age of 20

- Peter is 18 and has completed two Certificate III level qualifications under government subsidy. Both were commenced in this calendar year. Mohammed wants to do another Certificate III.
- Peter is exempted from the upskilling requirement (because he is under 20), but the '2 at level' limit means he cannot commence another Certificate III under government subsidy; he has also already commenced two qualifications this year. From next calendar year, he may undertake further training at Certificate IV level or higher, or Certificate II level or lower (as he will still be under 20).

#### EXAMPLE 2 – Commencements that were not government subsidised

Mary is 23 and has previously commenced two Certificate III qualifications, of which she completed one. Only one of Mary's two previous commencements was under government subsidy. Stefan is now seeking to enrol a further Certificate III level qualification.

Mary is eligible to enrol in any qualification at Certificate IV level or above or one Certificate III level Apprenticeship (the '2 at level' limit has not been reached because only one of Stefan's previous commencements was government subsidised, and people seeking to enrol in an Apprenticeship are exempt from the upskilling requirement).

*-If Mary was under 20 years, she could commence any Certificate III level qualification- not just an Apprenticeship- because people under 20 are exempt from the upskilling requirement.*